



SUMMER 2022 PROFESSIONAL TRAINING PROGRAM

Program Descriptions –

Performance: Participants will have the opportunity to work alongside professional actors in our production of *Pippin*. Participants are full members of the cast and must attend all required rehearsals and all performances. Applicants must send in an application as well as a video audition submission by **March 15, 2022**.

Audition Requirements:

- Sing a 1-minute cut from a song in the show Links provided here
- Tell us a 1-minute story of the craziest thing you did in the last two years. Physicalize it so we see not only your storytelling ability but how you physicalize your body through your storytelling
- 16 bar dance combination of your own creation. Have fun and show off your athleticism and flexibility. If you have movement special skills (acro, tumbling) please include them
- If you play an instrument or can perform magic or juggle, please include that as well

Must be comfortable in wearing little or restrictive clothing as well as open to close physical contact. This is a very interactive show and the Director/Choreographer will ensure everyone feels safe with the blocking and that concerns are heard.

Business Administration/Finance: Participants will work on business related tasks such as accounting, accounts payable, contracts, managing volunteers, building operations, budgeting, and other daily aspects of running a non-profit theatre. Box office work will also be expected. Candidates should be able to work independently, possess strong multi-tasking and problem-solving skills, and have a basic knowledge of Microsoft Office, including Excel.

Company Management: Participants will work with the Company Manager as an important link between departments. Duties may include preparing travel initiatives and transporting artists, maintaining housing for each production, maintaining inventory of first aid kits and tools, and interfacing with Actors' Equity Association and other unions as needed. Candidates should possess strong multi-tasking and problem-solving skills and have a basic knowledge of Microsoft Office.

Development / Fundraising: Participants will work with the Development Directors and the Executive Director on program advertisement sales, sponsorship solicitation, assisting with fundraising events,

generating fundraising ideas, maintaining the donor database, grant writing, and grant research. Participants may be asked to attend offsite fundraising events and participate in fundraising committees. Box office work will also be expected. Candidates should possess strong multi-tasking and problem-solving skills and have a basic knowledge of Microsoft Office, including Excel.

Education: Participants will work alongside the Director of Education, assisting with the instruction of summer classes for children. Additional duties may also include helping to facilitate yearlong educational opportunities, publicizing next season's productions to teachers and schools, preparation of study guides and other educational materials, and keeping teacher and school databases up to date. Applicants must be interested in pursuing a career in theatre education. Additionally, they should have some basic administrative experience, experience working with children, and strong theatre training.

Production: Participants serve as assistants to the Production Manager and Technical Director, working on lighting, scenery, and sound for the summer production. They will work with the Master Electrician and the Master Carpenter in the execution of the designs. They will also take part in strike and load in and may also assist the sound designer with setting up and/or running sound for the performances. Knowledge of sound engineering and/or scenic painting would be a plus.

Stage Management: Participants will work as an Assistant Stage Manager on the summer production alongside the Production Stage Manager during rehearsal and will also work closely with the actors and directors. Duties in rehearsal will include assisting with set up, help with generating paperwork, organizing props, keeping track of breaks, and assisting with recording blocking. The Assistant Stage Management Participant will also assist with running shows, change overs, load ins and load outs.

Costume: Participants will assist the Costume Designer with the execution of the costume design. They will interact with directors and actors to help the show run smoothly; be in charge of the wardrobe during shows; help pull, buy, and/or rent costume pieces and accessories; assist in fittings and alterations of costumes; and assist with costume construction, maintenance and other support. Costume Participants will be expected to run wardrobe for performances.